

STUDENT-PARENT INFORMATION
Classroom Standards and Expectations

Algebra II-Trigonometry Honors
Cerritos High School, ABCUSD
School phone: (562) 926-5566

2011-2012
Mrs. Cindy Carlson

School Webpage: https://www.edline.net/pages/Cerritos_High_School
Email: Cindy.Carlson@abcusd.k12.ca.us OR MrsCarlsonCHS@gmail.com

*If you have questions or concerns, please feel free to email or call and leave a message and the best time to reach you.

BOOKS:

Algebra II, Prentice Hall

Algebra and Trigonometry, 7th edition, Larson & Hostetler, Houghton Mifflin 2007.

ISBN 13: 978-0-618-64321-9; ISBN 10: 0-618-64321-4

SUPPLIES:

Pencils with erasers, Pen (blue/black and red), white-out/correction tape, loose-leaf and graph paper, ruler, 1 ½"-2" 3-ring binder. Scientific calculator AND TI-84 or TI-nSpire, Graphing Calculators.

CLASSROOM RULES AND EXPECTATIONS

Students have the right to an orderly, cooperative classroom in which to learn. No student has the right to interfere with this learning environment. Students are expected to attend all class sessions and come to class prepared with all materials required. Student success is dependent on positive attitude, good work habits, organization, cooperation and seeking extra help when needed.

SCHOOL RULES AND POLICIES (and THOSE LISTED IN THE STUDENT HANDBOOK WILL ALSO BE ENFORCED)

1. **Be prompt.** Your attendance in this class is very important. Try *NOT* to schedule any appointments during class time. The tardy policy will be strictly enforced. You must be *in your assigned seat* when the bell starts to ring. Any student with 10 more unexcused absences per semester will NOT receive credit for this class.
2. **Be prepared.** Bring ALL required supplies daily (you will be notified of what is required). Not doing so will result in a 1 point loss of Participation points each time.
3. **Be productive.** Time in class will be provided to work on coursework. Not doing so will result in loss of Participation points. *Academic Dishonesty will never be tolerated.* Know the difference between collaboration (working together) and copying/cheating (using someone else's work). Allowing someone to copy your work is also cheating. Cheating will also result in loss of any and all extra-credit/bonus points for the year.
4. **Be polite.** We will be respectful, courteous, and polite to everyone in the classroom at all times. No profanity or inappropriate language may be used. Clean up your work area each day before leaving the room.
5. **Hall Pass Policy:** Students are allowed to use the Hall Pass as needed, provided that permission is asked first, and during an appropriate time during the class period. Abuse of this policy will result in loss of this privilege.
6. **Food/Drink in class:** Only bottled water is allowed. No other drinks, food, and especially gum will be allowed. Spilt food and drink promotes ants in the classroom. Finish your food and drink *outside* the classroom and dispose of it in the trash cans *outside*.
7. **No Cell Phones/iPods/MP3s.** Use of these items is strictly prohibited and must be kept *out of sight* at all times. Cell phones that ring or items that are visible and/or used in class will result in disciplinary action.
8. **Backpacks and Purses:** All bags will be stored underneath the students own desk at all times during the class period; never in a student's lap nor on top of a desk, with the exception of test days.

CONSEQUENCES

Not meeting the expectations above will result in one of the following: a verbal warning, note/phone call home to the parent/guardian, detention, referral and parent conference.

OPTIONAL HOMEWORK/QUIZ/STUDY AIDS

A subscription to MathXL (can purchase online) allows for HW to be completed online, as well as quizzes and other study aids. More details to follow in class.

HOMEWORK ASSIGNMENTS (HW) and NOTES

HW and notes are required and is an expected component for this class. Expect at least one hour of homework each day. If you find that it takes much longer to complete the assignment, please seek additional help from the teacher. Homework assignments are listed on our class page on Edline. HW needs to be *completed* the day it is assigned with all work shown. Answers will be discussed the following day, with students correcting their own HW using a **RED** pen.

- Each day requires a new, separate loose-leaf sheet of paper. In the upper right corner, use the following header: Name, Date, Period, and Section #, written in PEN.
- You may use pen OR pencil to complete your notes and homework.
- Unless your assignment is on a worksheet/handout, you are required to copy down the question. You need to write down as much of the problem as needed so that anyone can pick up your paper and understand the given problem. Graphs must be on graph/grid paper.
- A Stampsheet with all assignments listed are handed out each chapter. HW is graded on a 4-point scale. Each day in class, your HW will be stamped if it is more than 80% complete. This simply denotes when the assignment was turned in. +4 points will be given if the assignment is 100% complete and the randomly graded problem is correct; if the problem is incorrect, +3 points will be given. +2 points will be given if the HW is not 100% complete or if turned in late. Stampsheets are due the day *after* the test. The packet is considered late if not turned in during class.

CLASS PARTICIPATION/SERVICE

Students begin with 20 out of 25 points maximum per quarter. Students are expected to come prepared with questions and be ready to answer when called upon. Lack of participation (which includes the choice to use the hall pass), sleeping, disruptive behavior, or failure to follow directions or classroom expectations will result in a deduction of participation points. The teacher will determine the points; For example, each tardy is -5 points and each cut is -10 points. Students can *earn* points back for appropriate actions, at the teacher's discretion.

To promote and encourage "speaking" mathematics with each other, students are asked to volunteer 2 times a month at Hour Power. Extra participation points will be given if a student volunteers weekly.

ASSESSMENTS

1. **Openers.** Worth 6-10 points each and given daily, lasting 10-15 minutes. If you are tardy (for any reason, other than an excused pass from the office) you will NOT be allowed to take the opener (score = 0). If you have an *excused* absence, your next score will be doubled. Your lowest opener score for every chapter will automatically be dropped by the teacher. Corrections need to be made on every opener in **RED** pen. Openers that you miss still need to be corrected. Stampsheets, with Openers attached, will be collected the day *after* a Chapter Test. Fine print: Missing corrections: -10 points. Missing Openers: "0" score.
2. **Tests.** Usually worth between 100-150 points and given after every chapter. We will have 1-2 days of review before each test. Tests are comprised of multiple choice and free-response questions. Partial credit is available on free-response questions. *Some* tests *may* be curved, at the discretion of the teacher. Only students present to take the exam on the scheduled day will be rewarded with the "attendance curve." Any absent students making up the test will receive the raw score on the test only.
3. **Final Exam.** End of semester exam and will constitute no more than 20% of the total course grade.

Students are NOT permitted to borrow supplies from any other student during any assessments, and a privacy shield will be used. All backpacks, purses, and non-essential items will be stored away from students' desks during the testing period. Absolutely NO form of communication is allowed among students. Once a student begins the test, leaving the classroom is not allowed. Students are NOT allowed to discuss specifics of the exam after the test.

Privacy shields will be used during assessments. I have a zero-tolerance policy for cheating. Refer to school handbook.

MAKE-UP WORK

It is the student's responsibility to refer to the assignment calendar on Edline for missed work and to make arrangements with the teacher if help is needed. Students are given one day for each day of an excused absence. If you are absent for more than one day, see your teacher about making up the Openers. If you know in advance that you will be absent, you have the option to make up your work before-hand during Snack or Lunch. Repeated absences on Test days will not be tolerated. After missing your first test, all subsequent absences on test days will require a note from your parent and/or a phone call to verify your absence. All extended absences will be handled on an individual basis.

GRADES AND GRADING POLICY

You earn grades based on a point system. Total grades are NOT rounded nor curved. Grades will be posted periodically on Edline. Questions or disputes in grades will only be discussed outside of classtime and must be done within 4 weeks. It will be helpful for you to print a copy of your Progress Report and highlight the grade in question before approaching the teacher, or you may email the teacher with your question.

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Below 60%	F

EXTRA CREDIT

Extra credit is seldom offered, but in the event that it is, you are encouraged to take the opportunity. However, you must complete it when it is offered; otherwise the opportunity will be lost. Do not ask me to offer you extra-credit. The total of any and all extra points shall never exceed 5% of the total semester grade. Ongoing opportunities – see our class Edline page for details.

EXTRA HELP

The Larson & Hostetler text has numerous resources that will be available. Each section has an ACE Practice test online (visit class page for link) and solutions will be on our class page. Hotmath (www.hotmath.com) is a useful site that helps you step-by-step through problems (registration fee required). Continuous and consistent participation in our online class Gaggle page *may* result in borderline grades being rounded up. Extra help is offered before school, Snack (every day), Lunch (every day except Tuesdays), and some days after school. Please give me at least 1 day prior notice to make sure I am available.

This management plan should be kept in the student’s Calculus BC folder.
I look forward to this coming school year and being a part of your success in Calculus BC.

Please complete and sign return the bottom portion of this sheet and include the information requested.
Thank you!



Algebra II-Trigonometry Honors
Mrs. Cindy Carlson

Student’s Name: _____
Period: _____

I have read the classroom standards and expectations for AP CALCULUS BC and accept the responsibility and agree to all the information given above. I will not dispute any of the policies at a later date because I fully understand them.

Student’s Signature: _____ Date: _____

Parent’s Name (print): _____ Date: _____

Parent’s Signature: _____

Parent’s Contact Info: _____ Email: _____

(fill in your preferred method of contact) Phone (home):
Phone (work):
Phone (cell):

Please include any additional comments or notes.